

Klein Welmoed Functions

Klein Welmoed is only 30 kilometres from Cape Town International Airport and within easy access of Stellenbosch and Somerset West.

Klein Welmoed makes the ideal venue for small intimate WEDDINGS/CEREMONIES, PRE-WEDDING, BACHOLERETTE/STAG, BIRTHDAY & CORPORATE FUNCTIONS. Uber operates very well in the area and for guests staying over Klein Welmoed it is pure joy, tucked away in the peace and tranquillity of the Stellenbosch Winelands.

Our function venue (also used for conferences), known as the **The Barn**, dates back to 1927 and is surrounded by a spacious garden, vineyards and olive groves.

Our guesthouse comprises a historic Manor House and individual cottages which together offer accommodation for up to 24 guests and a **Garden Dining Room & Patio** function area.

FUNCTION FACILITIES

The Barn venue can accommodate up to a maximum of 40 seated guests without a dance floor. It is air-conditioned and has a fireplace for the colder months.

The Werf is an uncovered, large, flat manicured lawn which extends off The Barn Venue – ideal if you want to go picnic style incorporating inside and lawn area and have more guests.

Pool Area is ideal for pre drinks.

Dining Room Function area at manor house patio and a BBQ facility. This area is ideal for small and informal celebrations and functions if you book all our accommodation. Maximum 30 guests can be seated in this area.

RATES

- Barn Venue functions: There is no charge for venue hire if all our rooms and cottage are booked for 2 consecutive nights; a minimum of 16 accommodation guests is required.
- Barn Venue functions: R7 000 venue hire if booking all our accommodation for 1 night; a minimum of 16 accommodation guests is required.
- Dining Room & Patio functions: There is no charge but you are required to book all our accommodation for 1 night. Cleaner fees apply for the evening until 22:00. Breakfast will be served at 09:00 (1 hour later than normal time) next morning. Request a quotation if no breakfast is required with accommodation.
- Request a quote for minimum 16 and up to 24 guest accommodation (maximum occupancy) for any function. Lyngrove next door and Country Guest House Winery Road accommodate overflow of guests.

HOURS

- Standard day function hours 11h00 - 17h00 (venue locked at 17:30)
- Standard night function hours 17h00 - 23h00 (venue locked at 23:30)
- Dining Room Function area at manor house patio. Small parties, 01:00 music cut off time, but function strictly limited to dedicated area, not in cottages or swimming pool area after 22:00.
- Accommodation check in and out times also apply to function hours and setting up.
- Accommodation: check in 14:00 and check out 10:30

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VENUE HIRE INCLUDES

- Barn Venue: Wooden tables and upholstered chairs. Maximum 40 guests. For inside use only.
- Crockery and cutlery. Maximum 40 guests.
- Wine and water glasses. Maximum 40 guests.
- WC x 2 and a kitchen with fridges for drinks and washing up basins with large counter tops. Caterer uses our kitchen.
- 30 guests in manor House. Indoor and outdoor Dining Room has linked seating area with its own tables and chairs, including cutlery and crockery and honesty bar.

VENUE HIRE EXCLUDES

- Parking attendant: we supply one for 1 hour at a minimal cost.
- Coordinator | host | hostess: can be arranged. Please send us your requests.
- Food: we only use our preferred caterers for quality and affordable menus for all functions at Klein Welmoed Discuss type of food and budget with us and we will put you in contact with a caterer.
- Setting of tables and seating: see coordinator section, service rendered by them.
- Tablecloths and table napkins: contact function hires supply companies. We recommend Downing's in Somerset West.
- Decoration and flowers: Downing's recommended for décor and plenty of florists around Stellenbosch and Somerset West.
- Bar service and waiters: can be arranged. Please request a quotation.
- Ice: give us your order and we will add the cost to your function bill.
- Barn: Cleaning staff on the day of function, this includes washing of crockery, cutlery and glasses not included but can be arranged at a cost to you. Please request a quote from us based on amount of guests.
Cleaning the Barn Venue is part of our service at no charge, but only the next day.
- Dining Room Function area at manor house patio: cleaner fees apply for the evening until 22:00 from time function starts. This service is obligatory as we need to clean up for morning breakfast service. This service will be added to your invoice and based on amount of guests.
- Car guards: (we do have a watchman on duty through the night that patrols the boundaries around the guest house). Additional guard will be for your cost on request.

TERMS AND CONDITIONS:

- A damage deposit of R1000 is required, and will be refunded after the function if all goods allocated are returned undamaged and deemed to be in good order. A handover will be done before and after the function.
- A 50% deposit is payable to secure a booking for the function venue and accommodation, and is non-refundable if cancelled within 4 months of the arrival date. Dining Room functions are non-refundable if cancelled between 0 – 30 days. The balance is payable 7 days prior to arrival and any extra amounts, on departure.
- The caterers, and other suppliers provided by us, require a 50% deposit on confirmation, and balance 7 days prior to arrival date. Caterer deposit is non-refundable if cancelled within 60 days prior to function date.

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- Please note that all requests, orders, activities, guest numbers, payments and room allocations must be finalized in writing within 7 days of arrival with us and terms of other suppliers will apply.
- All table and MCC wines supplied by Foothills Vineyards, grown at Klein Welmoed. All wines will be charged on opened bottles on completion of the function. Request our wine list and place an order.
- Corkage of R6.00 will be levied on other table wines and sparkling wines and R80.00 on Champagne/MCC.
- Please supply all soft drinks, bottled water, spirits, ice and baths at your own cost.
- Ashtrays will be made available outdoors for guests use. No smoking in the venues or rooms.
- Music restrictions and function hours apply.
- All music speakers set up inside the Barn building. Discuss music setup before finalising your wedding with us to avoid any misunderstandings. As a farm we also have to abide by municipal laws regarding noise.
- All décor, furniture and/or props hired in, with prior permission, have to be removed the following morning.
- Your appointed coordinator will be responsible for locking up and keys handed over after the function.
- We accept no responsibility for loss or damage of your goods.
- Function guests can arrive 30 minutes prior to and after function starts. No late arrivals will be let in due to security reasons. After hour has lapsed the gate will not be opened.
- We reserve the right to ask our security company to escort misbehaving guests off the property.
- By paying the required deposit you accept our terms and conditions.

Please click on ACCOMMODATION on our website for further information regarding the setup of our rooms and cottages and make an appointment to view the venue us if you are in the area.

Warm Regards,
Klein Welmoed Management